



TAJJC 2011-2012

Online Technology Training Series



The Technology Committee of the Texas Access to Justice Commission is now offering **FREE ONLINE** technology training series to all TAJF Grantees.

This series includes training modules on Word, PowerPoint, Excel & Outlook for Microsoft Office 2003, 2007 & 2010.

LEARN HOW TO USE...

- Ribbons & Tabs in Word
- Galleries & Themes in PowerPoint
- AutoFill Data in Excel
- Categories in Outlook

Byte off information you want to learn from the convenience of your computer in just 1-5 minutes!

Learn more about your current Microsoft Office products & the new Office 2010

Get started TODAY!

<http://teajf.universitysite.com/universitysiteteajf/SelfServiceCenter.aspx>

Must access training site with Internet Explorer

Login with your **email address** and **password: ATJ**

If you need help with your login & password please call 512-320-0099, ext. 102

Got a tech question? Call or email the free 24-hours/day **HelpDesk** at 877-651-5260 or HoHelpDesk@fulbright.com